March 19, 2020

To: The Honorable Danielle Brewer
   County Judge

From: Colonel James Vitali

RE: Attorney Access to Clients within the County Jail

You’re Honor:

Sheriff Potter recognizes that the rights of the people are a fundamental cornerstone of our Nation and our Community. During these trying times we are committed to take all necessary and feasible steps to ensure that the rights of the detainees within our custody are not infringed upon or unnecessarily hindered.

With the aforementioned in mind, we have established two options to ensure attorney client contact during this time of heightened concern for individual personal safety.

**In Person Contact**

Attorneys are welcome to consult with their clients in person at the County Jail. For the safety of the detainees and staff visiting attorneys must;

a. Use the hand sanitizing product(s) available in the vestibule area which provides access to booking, and;

b. Permit their body temperature to be taken to ensure that they are not running a fever. This will be done with available devises which offer the least intrusive means for measurement.

Note: Any attorney who is unwilling to follow the above process will not be permitted access due to safety concerns.
Video Contact

We will make the video visitation facility available to attorneys beginning at noon Monday through Friday. Attorneys may use the facility to communicate with their client(s). Please note that the visitation facility closes at 4:00 pm each day.

The Video Visitation System can be customized to ensure that attorney/client privacy is not infringed upon. Through a simple process and use of a touch screen, attorneys will be able to set up an individual profile entering their information, their client’s name and the fact that they are an attorney.

Our visitation clerk, Mrs. Mar, will authorize their profile which will enable them to conduct their communications with their clients without being recorded. Furthermore, the system is designed to prevent eavesdropping for this setting so neither the visitation clerk, system administrator or law enforcement personnel will be able to listen in or in any way interfere with the communication.

We hope that these measures will aid in keeping all interested parties safe while ensuring that our judiciary process is able to continue unimpeded.

If we can be of further assistance, please feel free to contact me.

Respectfully,

Colonel James Vitali
Undersheriff